

Craig Bryant, Mayor
Chris Witt, Vice Mayor
James Manspile
Marlon Rickman
Chris Petty



Buchanan Town Council
Monday, July 11, 2022
Regular Meeting 7:00 p.m.
Council Chambers
19753 Main Street
Buchanan, VA 24066

Conference call-in option: 701-802-5423 Access Code:3474425

AGENDA

A. ROLL CALL AND ESTABLISHMENT OF QUORUM

B. MOMENT OF SILENCE

C. PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

D. CONSENT AGENDA

1. Financial Report June 2022
2. Approval of Unpaid Bills

F. AWARDS, RECOGNITIONS AND PRESENTATIONS

G. CITIZEN COMMENTS AND PETITIONS REGARDING AGENDA ITEMS–

This time is reserved for comments and questions for issues listed on agenda.
Comment should be directed to Council.

H. NEW BUSINESS / ACTION ITEMS / PUBLIC HEARINGS

1. Consideration of Resolution R22-0711-01: A Resolution Granting Employee Spring Bonuses.

I. REPORTS

1. Special Events/ Community Development
2. Planning Commission
3. Public Safety
4. Public Works

J. CITIZEN COMMENTS AND PETITIONS REGARDING NON-AGENDA

ITEMS– This time is reserved for comments and questions for issues not listed on agenda. Comment should be directed to Council.

K. ADDITIONAL COMMENTS

L. UPCOMING MEETINGS AND EVENTS

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- **Town Staff Appreciation Day** – Town Hall Closed – Friday, July 15, 2022
- **Leap Mobile Market – Resource Center** – Wednesday, July 20, 2022 – 1:30 to 3:30
- **Reggae by the River – Town Park** – Saturday, July 23, 2022
- **Feeding SWVA Farmer's Market – Resource Center** – Wednesday, July 27, 2022 – 1:30 to 3:30
- **Buchanan Community Market** – Saturday, July 30, 2022 – 10:00 to 3:00
- **Planning Commission** – Monday, August 1, 2022
- **Town Council Work Session** – Thursday, August 4, 2022 – 7:00pm
- **Town Council Meeting** – Monday, August 8, 2022 – 7:00pm

O. ADJOURNMENT

Town of Buchanan, Virginia

Balance Sheet

As of July 8, 2022

	Jul 8, 22
ASSETS	
Current Assets	
Checking/Savings	
10050 Town Events	5.97
10010 Buchanan General Fund	655,690.92
10030 Change Funds	50.00
10031 Change Funds - Carnival	30,162.40
10040 Town Beautification Fund	9,104.03
10230 Water Dist - Rur Dev Acct	6,070.59
10231 Water Dist - VDH Account	2,562.00
10400 BOB W&S Escrow Account	381,541.22
10500 Certificates of Deposit	686,962.84
Total Checking/Savings	1,772,149.97
Accounts Receivable	
11001 General AR Billed	4,624.80
Property Taxes Receivable	13,070.32
WSG Receivable	50,830.32
Total Accounts Receivable	68,525.44
Other Current Assets	
11200 Prepaid Items	42,210.50
11000 Acct Receivable General	15,480.04
11010 Due from State/Fed Gen	3,397.66
11099 NSF Checks Receivable	25.25
11100 Water, Sewer, Garbage AR	18,046.09
11109 Allowance - Wat/Sew/Garba	-14,552.60
Allowance-Property Taxes	-26,480.84
Undeposited Funds	6,245.91
Total Other Current Assets	44,372.01
Total Current Assets	1,885,047.42
Fixed Assets	
13000 Property, Plant, Equip	8,402,436.92
Total Fixed Assets	8,402,436.92
TOTAL ASSETS	10,287,484.34
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	582.92
Total Accounts Payable	582.92
Other Current Liabilities	
22299 Def Rev - ARPA	349,861.50
21161 Accrued Payroll - Water	216.63
21160 Accrued Payroll - General	9,533.74
22000 Customer Deposits	25,281.31
23000 Payroll Liabilities	2,814.71
25200 Accrued Interest Payable	406.05
Deferred Taxes Receivable	-4,122.72
Vandalism Reward Funds	12.89
Total Other Current Liabilities	384,004.11
Total Current Liabilities	384,587.03
Long Term Liabilities	

11:56 AM

07/08/22

Accrual Basis

Town of Buchanan, Virginia

Balance Sheet

As of July 8, 2022

	Jul 8, 22
26200 Water Long Term Loans	4,148,182.36
Total Long Term Liabilities	4,148,182.36
Total Liabilities	4,532,769.39
Equity	
30100 General Fund Balance	897,494.19
30200 Water Retained Earnings	4,930,289.26
30300 Sewer Retained Earnings	230,566.24
30400 Carnival Fund Balance	81,405.20
Retained Earnings	-429,635.94
Net Income	44,596.00
Total Equity	5,754,714.95
TOTAL LIABILITIES & EQUITY	10,287,484.34

Town of Buchanan, Virginia

(GF) Profit & Loss Budget Performance

June 2022

	Jun 22	Budget	Jul '21 - Jun 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Returned Check Charges					
3100000 Local Revenue	35.00		105.00		
3110000 General Property Taxes					
3110100 Real Property Taxes		0.00	144,527.07	150,000.00	150,000.00
3110101 Current Taxes	92.72	0.00	1,175.46	1,100.00	1,100.00
3110102 Delinquent Taxes	92.72				
Total 3110100 Real Property Taxes	185.44	0.00	145,702.53	151,100.00	151,100.00
3110300 Personal Property Taxes					
3110301 Current Taxes	0.00	0.00	15,888.59	13,500.00	13,500.00
3110302 Delinquent Taxes	0.00	0.00	5.81	50.00	50.00
Total 3110300 Personal Property Taxes	0.00	0.00	15,894.40	13,550.00	13,550.00
3110600 Penalties & Interest					
3110601 Penalties & Interest	75.10	0.00	2,871.74	2,000.00	2,000.00
Total 3110600 Penalties & Interest	75.10	0.00	2,871.74	2,000.00	2,000.00
Total 3110000 General Property Taxes	260.54	0.00	164,468.67	166,650.00	166,650.00
3120000 Other Local Taxes					
3120100 Local Sales & Use Taxes	5,428.02	0.00	61,033.71	51,000.00	51,000.00
3120200 Consumer Utility Taxes	1,882.36	0.00	23,975.54	20,000.00	20,000.00
3120210 Consumption Tax	247.36	0.00	3,870.79	3,500.00	3,500.00
3120300 Business License Taxes	125.00	0.00	44,904.48	45,000.00	45,000.00
3120500 Vehicle Fees	14,204.28	0.00	16,787.37	16,200.00	16,200.00
3120600 Bank Franchise Fees	0.00	0.00	59,130.00	42,000.00	42,000.00
3121000 Occupancy Tax	1,060.46	0.00	4,119.96	3,000.00	3,000.00
3121100 Meals Taxes	2,452.70	0.00	22,416.75	25,000.00	25,000.00
Total 3120000 Other Local Taxes	25,400.18	0.00	236,238.60	205,700.00	205,700.00
3130000 Permits/Fees/Reg Lic					
3130307 Zoning Permits	0.00	0.00	350.00	250.00	250.00
3130308 Building Permits	50.00		375.00		
3130309 Sign Permits	0.00	0.00	0.00	100.00	100.00
3130310 Special Use Permit	0.00	0.00	0.00	100.00	100.00
Total 3130000 Permits/Fees/Reg Lic	50.00	0.00	725.00	450.00	450.00
3140000 Fines and Forfeitures					
3140102 Property Leins	182.95	0.00	505.68	1,500.00	1,500.00
3140103 Zoning Violations	0.00	0.00	850.00	500.00	500.00
Total 3140000 Fines and Forfeitures	182.95	0.00	1,355.68	2,000.00	2,000.00

Town of Buchanan, Virginia

(GF) Profit & Loss Budget Performance

June 2022

	Jun 22	Budget	Jul '21 - Jun 22	YTD Budget	Annual Budget
3150000 Rev-Use of Money/Prop					
3150100 Interest Income	0.00	0.00	3,586.02	4,200.00	4,200.00
3150200 Rental Income	40.00	0.00	1,460.00	800.00	800.00
Total 3150000 Rev-Use of Money/Prop	40.00	0.00	5,046.02	5,000.00	5,000.00
3160000 Charges for Services					
3165000 Charge Enterprise Svcs					
3165300 Garbage Fees					
3165310 Garbage Collection Fee	8,084.00	0.00	97,321.00	96,000.00	96,000.00
Total 3165300 Garbage Fees	8,084.00	0.00	97,321.00	96,000.00	96,000.00
Total 3165000 Charge Enterprise Svcs	8,084.00	0.00	97,321.00	96,000.00	96,000.00
Total 3160000 Charges for Services	8,084.00	0.00	97,321.00	96,000.00	96,000.00
3180000 Miscellaneous Revenue					
3189929 Christmas Mkt.	0.00	0.00	2,334.00	6,000.00	6,000.00
3189926 Christmas Parade	0.00	0.00	0.00	500.00	500.00
3189925 Mountain Magic	300.00	0.00	11,061.91	7,500.00	7,500.00
3189924 Botetourt Co. Fair	0.00	0.00	1,382.00	200.00	200.00
3189922 Pork by the James	0.00	0.00	0.00	8,500.00	8,500.00
3189921 Reggae by the River	25.00	0.00	15,262.50	11,000.00	11,000.00
3189920 Bot.Co.Fishing Carnival	0.00	0.00	0.00	100.00	100.00
3189919 LEU Police Bicycle Tour	0.00	0.00	0.00	50.00	50.00
3189918 Buchanan Garden Festival	0.00	0.00	550.00	2,000.00	2,000.00
3189917 CivilWar History Weeked	0.00	0.00	2,425.00	2,500.00	2,500.00
3189916 Easter Egg Hunt	0.00	0.00	0.00	300.00	300.00
3189905 Overage/Shortage	0.00	-17.10	-17.10		
3189904 Other	567.25	0.00	9,529.40	1,000.00	1,000.00
Miscellaneous Revenue					
3189903 Gifts and Donations	0.00	0.00	9,550.00	1,000.00	1,000.00
3189910 Arbor Day Donations	0.00	0.00	1,812.00	1,000.00	1,000.00
3189911 Event Fees	55.00	0.00	175.00	700.00	700.00
3189912 Carnival Proceeds	4,277.00	0.00	200,997.51	70,000.00	70,000.00
3189999 Overpayments	0.00		2.05		
Total Miscellaneous Revenue	4,332.00	0.00	212,536.56	72,700.00	72,700.00
Total 3180000 Miscellaneous Revenue	5,224.25	0.00	255,064.27	112,350.00	112,350.00
Total 3100000 Local Revenue	39,241.92	0.00	760,219.24	588,150.00	588,150.00
3200000 Rev from Commonwealth					
3220000 Non-Categorical Aid					
3220112 VA Com of the Arts	0.00	0.00	2,000.00	4,000.00	4,000.00
3220112 VA Comm of the Arts	0.00	0.00	0.00	0.00	0.00
3220111 Car Rental Tax	0.00	0.00	20.02		

Town of Buchanan, Virginia

(GF) Profit & Loss Budget Performance

June 2022

	Jun 22	Budget	Jul '21 - Jun 22	YTD Budget	Annual Budget
3220150 Communications Tax	0.00	0.00	1,877.42	2,275.00	2,275.00
3220107 Rolling Stock Taxes	0.00	0.00	3,234.57	3,250.00	3,250.00
3220108 HB599 Aid Local Police	0.00	0.00	24,669.00	32,888.00	32,888.00
3220109 PPTRA-Car Tax Relief	0.00	0.00	11,608.54	11,609.00	11,609.00
Total 3220000 Non-Categorical Aid	0.00	0.00	43,409.55	54,022.00	54,022.00
3240000 Categorical Aid					
3240420 Corona Rec Fu / ARPA	0.00		116,620.50		
3240101 Fire Programs Funds	0.00	0.00	0.00	10,000.00	10,000.00
3240000 Categorical Aid - Other	0.00		50,000.00		
Total 3240000 Categorical Aid	0.00	0.00	166,620.50	10,000.00	10,000.00
Total 3200000 Rev from Commonwealth	0.00	0.00	210,030.05	64,022.00	64,022.00
3300000 Rev from Federal Gov't					
3330000 Categorical Aid	0.00	0.00	1,415.25	1,404.00	1,404.00
3330210 Fed Forest Land Mgmt					
Total 3330000 Categorical Aid	0.00	0.00	1,415.25	1,404.00	1,404.00
Total 3300000 Rev from Federal Gov't	0.00	0.00	1,415.25	1,404.00	1,404.00
3410000 Non-Revenue Receipts					
3410100 Insurance Recovery	0.00		2,893.34		
Total 3410000 Non-Revenue Receipts	0.00		2,893.34		
3410500 Interfund Transfers					
3410501 Transfers fr General Fd	27,500.00		27,500.00	0.00	0.00
Total 3410500 Interfund Transfers	27,500.00		27,500.00	0.00	0.00
Total Income	66,776.92	0.00	1,002,162.88	653,576.00	653,576.00
Gross Profit	66,776.92	0.00	1,002,162.88	653,576.00	653,576.00
Expense					
01 General Government Admin					
001 Legislative					
11110 Town Council					
1100 Salaries	461.55	0.00	5,095.40	5,050.00	5,050.00
3600 Advertising	675.00	0.00	2,504.25	2,250.00	2,250.00
5540 Convention & Education	0.00	0.00	2,400.00	250.00	250.00
5600 Mileage Reimbursement	105.28	0.00	105.28	250.00	250.00
5800 Miscellaneous Expense	0.00	0.00	341.35	250.00	250.00
5810 Dues and Memberships	599.00	0.00	1,846.98	1,500.00	1,500.00
Total 11110 Town Council	1,840.83	0.00	12,293.26	9,550.00	9,550.00

Town of Buchanan, Virginia

(GF) Profit & Loss Budget Performance

June 2022

	Jun 22	Budget	Jul '21 - Jun 22	YTD Budget	Annual Budget
Total 001 Legislative	1,840.83	0.00	12,293.26	9,550.00	9,550.00
Total 01 General Government Admin	1,840.83	0.00	12,293.26	9,550.00	9,550.00
02 General & Financial Admin					
12210 Legal Services					
3100 Professional Services	390.00	0.00	36,693.80	15,000.00	15,000.00
Total 12210 Legal Services	390.00	0.00	36,693.80	15,000.00	15,000.00
12240 Independent Auditor					
3100 Professional Services	0.00	0.00	13,350.00	14,000.00	14,000.00
Total 12240 Independent Auditor	0.00	0.00	13,350.00	14,000.00	14,000.00
12410 Clerk-Treasurer					
1100 Salaries	5,990.40	0.00	79,669.65	60,000.00	60,000.00
1110 Overtime	0.00	0.00	5,490.79	1,000.00	1,000.00
1120 Bonus	0.00	0.00	1,000.00	0.00	0.00
2100 FICA/Medicare Tax	1,707.16	0.00	20,870.01	15,000.00	15,000.00
2110 Virginia Unemployment Ins	106.30	0.00	1,336.91	150.00	150.00
2210 IRA Contribution	0.00	0.00	0.00	3,250.00	3,250.00
2212 Retirement	207.02	0.00	2,520.59	0.00	0.00
2213 VRS VLDP	32.20	0.00	751.19	0.00	0.00
2300 Health Insurance	3,388.00	0.00	20,936.53	21,047.00	21,047.00
3120 Accounting Services	0.00	0.00	11,345.97	11,000.00	11,000.00
3130 Bank Service Charges	0.00	0.00	815.85	400.00	400.00
3500 Printing and Binding	0.00	0.00	1,592.44	1,250.00	1,250.00
3600 Advertising	0.00	0.00	0.00	500.00	500.00
5210 Postal Services	967.87	0.00	4,857.16	3,250.00	3,250.00
5230 Telecommunications	125.21	0.00	2,057.09	3,100.00	3,100.00
5401 Copy Machine Rental	225.02	0.00	2,551.12	3,000.00	3,000.00
5600 Mileage Reimbursement	46.40	0.00	153.90	200.00	200.00
5800 Miscellaneous Expense	0.00	0.00	839.97	0.00	0.00
5810 Dues and Memberships	0.00	0.00	650.00	300.00	300.00
6001 Office Supplies	167.28	0.00	5,054.69	4,500.00	4,500.00
Total 12410 Clerk-Treasurer	12,962.86	0.00	162,493.86	127,947.00	127,947.00
12510 Town Manager					
1100 Salaries	4,769.24	0.00	62,630.12	57,500.00	57,500.00
1120 Bonus	0.00	0.00	1,000.00	0.00	0.00
2212 Retirement	171.00	0.00	2,052.00	1,067.00	1,067.00
2213 VRS VLDP	0.00	0.00	0.00	0.00	0.00
2300 Health Insurance	1,694.00	0.00	10,926.97	11,069.00	11,069.00
5600 Mileage Reimbursement	0.00	0.00	723.76	450.00	450.00
5800 Miscellaneous Expense	0.00	0.00	0.00	500.00	500.00
5810 Dues and Memberships	835.00	0.00	1,629.88	750.00	750.00

Town of Buchanan, Virginia

(GF) Profit & Loss Budget Performance

June 2022

	Jun 22	Budget	Jul '21 - Jun 22	YTD Budget	Annual Budget
Total 12510 Town Manager	7,469.24	0.00	78,962.73	71,336.00	71,336.00
Total 02 General & Financial Admin	20,822.10	0.00	291,500.39	228,283.00	228,283.00
03 Public Safety					
001 Law Enforcement					
31100 Police Department	2,917.00	0.00	35,000.00	35,000.00	35,000.00
Total 001 Law Enforcement	2,917.00	0.00	35,000.00	35,000.00	35,000.00
002 Fire & Rescue Services					
32200 Volunteer Fire Department					
5602 Fire Dept building maint.	178.50	0.00	2,742.00	5,000.00	5,000.00
5601 Grant (Firefighter)	0.00	0.00	0.00	10,000.00	10,000.00
Total 32200 Volunteer Fire Department	178.50	0.00	2,742.00	15,000.00	15,000.00
Total 002 Fire & Rescue Services	178.50	0.00	2,742.00	15,000.00	15,000.00
Total 03 Public Safety	3,095.50	0.00	37,742.00	50,000.00	50,000.00
04 Public Works					
43200 Maint of Gen Properties					
1100 Salaries & Wages	6,692.78	0.00	48,574.66	47,500.00	47,500.00
1110 Overtime	375.01	0.00	2,465.97	2,000.00	2,000.00
1120 Bonus	0.00		750.00		
2212 Retirement	222.90	0.00	1,469.14	1,100.00	1,100.00
2213 VRS VLDP	48.92		372.53	0.00	0.00
2300 Health Insurance	2,541.00	0.00	23,068.21	25,000.00	25,000.00
3310 Repair & Maint Services	0.00	0.00	3,123.52	5,000.00	5,000.00
3320 Street Repair-Snow Removal	0.00	0.00	217.07	5,000.00	5,000.00
3322 Janitorial Services	272.88	0.00	3,988.62	3,600.00	3,600.00
5100 Electricity - Streetlights	49.47	0.00	11,433.97	11,000.00	11,000.00
5110 Electricity - Town Hall	292.36	0.00	2,475.76	2,750.00	2,750.00
5120 Heating Fuel	0.00	0.00	3,969.70	2,500.00	2,500.00
5230 Telecommunications	424.42	0.00	4,528.80	3,500.00	3,500.00
5308 General Liability Insur	21,111.00	0.00	40,521.00	20,000.00	20,000.00
5800 Miscellaneous Expense	0.00		3,592.05		
5811 Uniforms & Safety Clothing	140.00	0.00	2,049.40	2,500.00	2,500.00
5812 Safety Footwear	0.00	0.00	214.78	500.00	500.00
6007 Repair & Maint Supplies	397.41	0.00	5,196.63	5,000.00	5,000.00
6008 Vehicle & Equip Fuels	0.00	0.00	4,487.67	3,000.00	3,000.00
8002 Capital Outlay	0.00		0.00	0.00	0.00
Total 43200 Maint of Gen Properties	32,568.15	0.00	162,499.48	139,950.00	139,950.00
44000 Trash Department					
33301 Brush Grinding	0.00	0.00	0.00	9,000.00	9,000.00
33201 Trash Pickup	0.00	0.00	73,727.56	82,000.00	82,000.00

Town of Buchanan, Virginia

(GF) Profit & Loss Budget Performance

June 2022

	Jun 22	Budget	Jul '21 - Jun 22	YTD Budget	Annual Budget
Total 44000 Trash Department	0.00	0.00	73,727.56	91,000.00	91,000.00
44100 Water Operations					
1110 Overtime	0.00		0.00		
Total 44100 Water Operations	0.00		0.00		
44200 Sewer Operations					
1110 Overtime	0.00		0.00		
Total 44200 Sewer Operations	0.00		0.00		
Total 04 Public Works	32,568.15	0.00	236,227.04	230,950.00	230,950.00
07 Parks, Events & Cultural					
71100 Parks & Recreation					
5810 Arbor Day Celebration	0.00	0.00	751.00	2,000.00	2,000.00
5811 Epiphany Bon Fire	0.00	0.00	0.00	5,000.00	5,000.00
5814 Easter Egg Hunt	0.00	0.00	68.07	300.00	300.00
5815 Civil War History Weekend	0.00	0.00	1,324.78	2,000.00	2,000.00
5816 Buchanan Garden Festival	0.00	0.00	480.00	2,500.00	2,500.00
5817 LEU Police Bicycle Tour	0.00	0.00	0.00	50.00	50.00
5818 Bo Co Fishing Carnival	192.00	0.00	192.00	75.00	75.00
5819 Reggae by the River	0.00	0.00	8,319.50	8,000.00	8,000.00
5820 Pork by the James	0.00	0.00	0.00	8,000.00	8,000.00
5822 Botetourt Co. Fair	0.00	0.00	0.00	101.00	101.00
5823 Mountain Magic	0.00	0.00	0.00	5,000.00	5,000.00
5824 Christmas Parade	0.00	0.00	5,299.64	500.00	500.00
5825 Christmas Eve Luminaries	0.00	0.00	575.75		
5827 Misc. Event Supplies	0.00	0.00	5,114.41		
3600 Advertising	310.00	0.00	60.00		
5840 Town Events	0.00	0.00	5,350.00	2,000.00	2,000.00
6013 Recreational Supplies	0.00	0.00	3,571.81	1,200.00	1,200.00
8101 Machinery & Equipment Cost	0.00	0.00	2,636.70	500.00	500.00
Total 71100 Parks & Recreation	502.00	0.00	36,476.66	37,226.00	37,226.00
71200 Carnival					
3310 Repairs & Maint Contract	981.47		1,368.78		
5110 Utilities	540.36	0.00	3,966.01	5,000.00	5,000.00
5801 Carnival Operations	40,955.57	0.00	83,726.32	20,000.00	20,000.00
8110 Capital Outlay	1,650.00		1,650.00		
Total 71200 Carnival	44,127.40	0.00	90,711.11	25,000.00	25,000.00
Total 07 Parks, Events & Cultural	44,629.40	0.00	127,187.77	62,226.00	62,226.00
08 Development					
81200 Community Development					
1100 Salaries & Wages	3,559.84	0.00	46,907.92	46,500.00	46,500.00

Town of Buchanan, Virginia

(GF) Profit & Loss Budget Performance

June 2022

	Jun 22	Budget	Jul '21 - Jun 22	YTD Budget	Annual Budget
1110 Overtime	467.32		3,315.70		
1120 Bonus	0.00		500.00		
2212 Retirement	127.64		1,531.68	1,000.00	1,000.00
2213 VRS VLDP	32.01	0.00	288.02	0.00	0.00
2300 Health Insurance	1,694.00	0.00	14,297.20	12,000.00	12,000.00
3600 Advertising	316.15	0.00	6,946.30	2,500.00	2,500.00
5602 Donation After Prom Party	0.00	0.00	200.00	200.00	200.00
5603 Donation to Theater	0.00	0.00	4,000.00	4,000.00	4,000.00
5604 Town Flowers/Baskets	0.00	0.00	2,991.63	2,000.00	2,000.00
6014 Other Operating Supplies	0.00		12.01		
Total 81200 Community Development	6,196.96	0.00	80,990.46	68,200.00	68,200.00
Total 08 Development	6,196.96	0.00	80,990.46	68,200.00	68,200.00
09 Nondepartmental					
004 Capital Projects					
94100 General Improvements					
94102 Sidewalk Improvements	0.00		7,148.00		
94105 Playground	0.00	0.00	0.00	1,867.00	1,867.00
94107 Community Develop Grant	0.00		4,642.70		
94108 Covid-19 & ARPA	10,748.42		121,294.72		
94199 Contingencies- Technology	0.00	0.00	405.00	2,500.00	2,500.00
Total 94100 General Improvements	10,748.42	0.00	133,490.42	4,367.00	4,367.00
Total 004 Capital Projects	10,748.42	0.00	133,490.42	4,367.00	4,367.00
Total 09 Nondepartmental	10,748.42	0.00	133,490.42	4,367.00	4,367.00
Payroll Expenses	0.00		19,190.63		
Total Expense	119,901.36	0.00	938,621.97	653,576.00	653,576.00
Net Ordinary Income	-53,124.44	0.00	63,540.91	0.00	0.00
Net Income	-53,124.44	0.00	63,540.91	0.00	0.00

Town of Buchanan, Virginia

(Utility) Profit & Loss Budget Performance

June 2022

	Jun 22	Budget	Jul '21 - Jun 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
3100000 Local Revenue					
3150000 Rev-Use of Money/Prop					
3150100 Interest Income	0.00		524.89		
Total 3150000 Rev-Use of Money/Prop	0.00		524.89		
3160000 Charges for Services					
3165000 Charge Enterprise Svcs					
3165100 Water Revenues					
3165110 Water Services	28,739.29	0.00	342,599.22	340,000.00	340,000.00
3165111 Water Sales	0.00	0.00	185.00	500.00	500.00
3165120 Water Penalties	1,663.20	0.00	18,471.60	21,000.00	21,000.00
3165130 Reconnect Fees	420.00	0.00	2,760.00	4,000.00	4,000.00
3165190 Water Hook Up Fees	0.00	0.00	585.00	1,000.00	1,000.00
Total 3165100 Water Revenues	30,822.49	0.00	364,600.82	366,500.00	366,500.00
3165200 Sewer Revenues					
3165210 Sewer Services	16,830.77	0.00	198,759.61	196,000.00	196,000.00
Total 3165200 Sewer Revenues	16,830.77	0.00	198,759.61	196,000.00	196,000.00
Total 3165000 Charge Enterprise Svcs	47,653.26	0.00	563,360.43	562,500.00	562,500.00
Total 3160000 Charges for Services	47,653.26	0.00	563,360.43	562,500.00	562,500.00
Total 3100000 Local Revenue	47,653.26	0.00	563,885.32	562,500.00	562,500.00
3200000 Rev from Commonwealth					
3240000 Categorical Aid					
3240201 VA Dept of Health Grant	0.00		0.00	0.00	0.00
Total 3240000 Categorical Aid	0.00		0.00	0.00	0.00
Total 3200000 Rev from Commonwealth	0.00		0.00	0.00	0.00
3300000 Rev from Federal Gov't					
3330000 Categorical Aid					
3330201 USDA SEARCH Grant	0.00		40,000.00		
Total 3330000 Categorical Aid	0.00		40,000.00		
Total 3300000 Rev from Federal Gov't	0.00		40,000.00		
3410500 Interfund Transfers					
3410503 Transfer fr Sewer Fund	-13,750.00		-13,750.00		
3410502 Transfer fr Water Fund	-13,750.00		-13,750.00		

Town of Buchanan, Virginia

(Utility) Profit & Loss Budget Performance

June 2022

	Jun 22	Budget	Jul '21 - Jun 22	YTD Budget	Annual Budget
Total 3410500 Interfund Transfers	-27,500.00		-27,500.00		
Total Income	20,153.26	0.00	576,385.32	562,500.00	562,500.00
Gross Profit	20,153.26	0.00	576,385.32	562,500.00	562,500.00
Expense					
02 General & Financial Admin					
12410 Clerk-Treasurer					
2100 FICA/Medicare Tax	83.41		1,785.35		
2110 Virginia Unemployment Ins	11.04		220.74		
2212 Retirement	7.82		50.99		
Total 12410 Clerk-Treasurer	102.27		2,057.08		
Total 02 General & Financial Admin	102.27		2,057.08		
04 Public Works					
43200 Maint of Gen Properties					
2212 Retirement	28.93		601.41		
5230 Telecommunications	12.87		295.71		
Total 43200 Maint of Gen Properties	41.80		897.12		
44100 Water Operations					
1100 Salaries & Wages	466.50	0.00	9,263.50	20,000.00	20,000.00
1110 Overtime	169.23	0.00	1,958.17	2,500.00	2,500.00
2100 FICA/Medicare	0.00	0.00	0.00	250.00	250.00
2110 Virginia Unemployment Tax	0.00	0.00	0.00	0.00	0.00
2210 IRA Contribution	0.00	0.00	0.00	0.00	0.00
3100 Prof Svcs & Miss Utility	0.00	0.00	201.80	1,000.00	1,000.00
3110 Operating Contract	0.00	0.00	61,661.92	67,000.00	67,000.00
3310 Repairs & Maint Contract	0.00	0.00	1,760.88	10,000.00	10,000.00
3500 Printing & Binding	0.00	0.00	97.26		
3700 Permits	0.00	0.00	4,691.00	10,000.00	10,000.00
5110 Utilities	1,025.09	0.00	14,014.25	9,000.00	9,000.00
5810 Dues and Memberships	0.00	0.00	350.00		
6007 Repair & Maint Supplies	48.72	0.00	8,164.95	15,000.00	15,000.00
6009 Vehicle & Equip Supplies	406.35	0.00	4,876.20		
6014 Operating Supplies	523.45	0.00	1,633.05	15,000.00	15,000.00
8101 Machinery & Equipment Cost	0.00	0.00	2,733.00	4,000.00	4,000.00
Total 44100 Water Operations	2,639.34	0.00	111,405.98	153,750.00	153,750.00
44110 Water Filtration Plant					
3110 Operating Contract	7,388.94	0.00	14,777.88	8,000.00	8,000.00
3310 Repairs & Maint Contract	0.00	0.00	9,597.46	7,000.00	7,000.00
5110 Utilities	680.90	0.00	8,896.00	1,000.00	1,000.00
5230 Telecommunications	0.00	0.00	868.50	2,200.00	2,200.00
6014 Operating Supplies	532.50	0.00	2,695.49		

Town of Buchanan, Virginia

(Utility) Profit & Loss Budget Performance

June 2022

	Jun 22	Budget	Jul '21 - Jun 22	YTD Budget	Annual Budget
8101 Machinery & Equipment Cost	0.00			0.00	0.00
Total 44110 Water Filtration Plant	8,602.34	0.00	36,835.33	18,200.00	18,200.00
44200 Sewer Operations					
5230 Telecommunications	50.39	0.00	612.68	2,500.00	2,500.00
1100 Salaries & Wages	310.50	0.00	10,054.50	38,500.00	38,500.00
1110 Overtime	144.06	0.00	1,989.68	1,000.00	1,000.00
2100 FICA/Medicare	0.00	0.00	0.00	60.00	60.00
2110 Virginia Unemployment Tax	0.00	0.00	0.00	0.00	0.00
2210 IRA Contribution	0.00	0.00	0.00	0.00	0.00
3100 Prof Svcs & Miss Utility	0.00	0.00	201.87	250.00	250.00
3110 Operating Contract	7,388.94	0.00	76,439.80	53,000.00	53,000.00
3310 Repairs & Maint Contract	3,162.25	0.00	17,776.21	15,000.00	15,000.00
3320 Sludge Disposal	0.00	0.00	975.98	8,000.00	8,000.00
3600 Advertising	255.00	0.00	510.00	1,500.00	1,500.00
3700 Permits	0.00	0.00	720.00	20,500.00	20,500.00
5110 Utilities	174.21	0.00	19,443.05	1,000.00	1,000.00
5410 Lease/Rent of Equipment	55.00	0.00	378.47	7,500.00	7,500.00
6007 Repair & Maint Supplies	48.72	0.00	10,394.46	6,000.00	6,000.00
6009 Vehicle & Equip Supplies	406.35	0.00	4,876.20	8,000.00	8,000.00
6014 Operating Supplies	2,079.61	0.00	16,377.20		
8101 Machinery & Equipment Cost	0.00	0.00	2,733.00		
Total 44200 Sewer Operations	14,075.03	0.00	163,483.10	162,810.00	162,810.00
Total 04 Public Works	25,358.51	0.00	312,621.53	334,760.00	334,760.00
09 Nondepartmental					
004 Capital Projects					
94200 Water Projects					
94201 Water Line Replacement	0.00		0.00	0.00	0.00
Total 94200 Water Projects	0.00		0.00	0.00	0.00
94300 Sewer Projects					
94305 SER Cap Grant	0.00	0.00	30,029.76	10,000.00	10,000.00
94302 WWTP Improvements	0.00	0.00	0.00	20,000.00	20,000.00
94399 Contingencies	0.00	0.00	0.00	10,073.00	10,073.00
Total 94300 Sewer Projects	0.00	0.00	30,029.76	40,073.00	40,073.00
Total 004 Capital Projects	0.00	0.00	30,029.76	40,073.00	40,073.00
005 Debt Service					
95500 Water Debt Service					
95510 Principal Payments	12,197.00	0.00	168,676.36	187,667.00	187,667.00
95520 Interest Payments	0.00		4,158.35		

Town of Buchanan, Virginia
(Utility) Profit & Loss Budget Performance
June 2022

	Jun 22	Budget	Jul '21 - Jun 22	YTD Budget	Annual Budget
Total 95500 Water Debt Service	12,197.00	0.00	172,834.71	187,667.00	187,667.00
Total 005 Debt Service	12,197.00	0.00	172,834.71	187,667.00	187,667.00
Total 09 Nondepartmental	12,197.00	0.00	202,864.47	227,740.00	227,740.00
Payroll Expenses	0.00		72.00		
Total Expense	37,657.78	0.00	517,615.08	562,500.00	562,500.00
Net Ordinary Income	-17,504.52	0.00	58,770.24	0.00	0.00
Net Income	-17,504.52	0.00	58,770.24	0.00	0.00

Town of Buchanan, Virginia
Vendor Payments Made
June 9 through July 8, 2022

Type	Date	Numb	Memo	Account	Split	Amount
Allen Messenger Bill Pmt -Check	07/01/2022	22988	Performance @ Buchanan Carnival 7/1/22 (The Gaurd)	10010 Buchanan General Fund	20000 Accounts Payable	-800.00
Anthem Insurance Bill Pmt -Check	06/15/2022	22927	Health Insurance Billing Entity # T7452AMA03	10010 Buchanan General Fund	20000 Accounts Payable	-4,235.00
Bill Pmt -Check	06/30/2022	22961	Health Insurance	10010 Buchanan General Fund	20000 Accounts Payable	-5,082.00
AT&T Bill Pmt -Check	06/15/2022	22928	0207616481001	10010 Buchanan General Fund	20000 Accounts Payable	-55.79
Bill Pmt -Check	06/30/2022	22962	0207616481001	10010 Buchanan General Fund	20000 Accounts Payable	-2.64
Bank of Botetourt Bill Pmt -Check	06/15/2022	22926		10010 Buchanan General Fund	20000 Accounts Payable	-6,447.74
Bill Pmt -Check	06/23/2022	22952	Acct # 2021201825 (Truck Payment) Payment #12	10010 Buchanan General Fund	20000 Accounts Payable	-812.70
Bill Pmt -Check	06/30/2022	22963	Payoff of Claudine's CC	10010 Buchanan General Fund	20000 Accounts Payable	-797.74
Blossman Bill Pmt -Check	06/15/2022	22929		10010 Buchanan General Fund	20000 Accounts Payable	-461.02
Botetourt Gas Services LLC Bill Pmt -Check	06/30/2022	22964	Service & install new flyer in Carnival FF Stand	10010 Buchanan General Fund	20000 Accounts Payable	-417.50
Boyd Clement Bill Pmt -Check	07/05/2022	22999	VOID: Performance @ Buchanan Carnival 7/5/22 (Phat Boyz)	10010 Buchanan General Fund	20000 Accounts Payable	0.00
Bill Pmt -Check	07/07/2022	23007	Performing @ Buchanan Carnival on 7/5 & 7/7/22 (Phat Boyz)	10010 Buchanan General Fund	20000 Accounts Payable	-1,200.00
C&M Industrial Maintenance SVC. Bill Pmt -Check	06/30/2022	22965	Wet vac & jetter service for sewer pumps @ lift station on water st	10010 Buchanan General Fund	20000 Accounts Payable	-3,162.25
C&S Disposal Inc. Bill Pmt -Check	06/15/2022	22930	Dumpster @ STP	10010 Buchanan General Fund	20000 Accounts Payable	-55.00
Bill Pmt -Check	07/06/2022	23008	Garbage p/u (475X13.00=6175 & 22X19.00=418)	10010 Buchanan General Fund	20000 Accounts Payable	-6,593.00
Chemvolv Bill Pmt -Check	06/30/2022	22966	Chorine for WFP	10010 Buchanan General Fund	20000 Accounts Payable	-532.50
Chris Martin Bill Pmt -Check	07/02/2022	22991	Performance @ Buchanan Carnival on 7/2/22 (Wound Tight)	10010 Buchanan General Fund	20000 Accounts Payable	-1,200.00
Cintas Corporation- #524 Bill Pmt -Check	06/15/2022	22931		10010 Buchanan General Fund	20000 Accounts Payable	-70.00
Bill Pmt -Check	06/30/2022	22967		10010 Buchanan General Fund	20000 Accounts Payable	-105.00
Claudine R. Stump Bill Pmt -Check	07/05/2022	22995	Reimburse for spoons for Carnival	10010 Buchanan General Fund	20000 Accounts Payable	-20.13
Dominion Energy Virginia Bill Pmt -Check	06/15/2022	22932	2027648746 (Streetlights)	10010 Buchanan General Fund	20000 Accounts Payable	-117.36
Bill Pmt -Check	06/30/2022	22968		10010 Buchanan General Fund	20000 Accounts Payable	-1,272.12
Dominion Va. Power (Town Hall) Bill Pmt -Check	06/30/2022	22969	6924762500	10010 Buchanan General Fund	20000 Accounts Payable	-292.36
Dominion Virginia Power (Water Filtr) Bill Pmt -Check	06/30/2022	22970		10010 Buchanan General Fund	20000 Accounts Payable	-442.53
Faye Worley Check	06/28/2022	22959	Janitorial services for the Town Hall & Fire House	10010 Buchanan General Fund	-SPLIT-	-417.27
Fisher Auto Parts Bill Pmt -Check	06/30/2022	22971	Supplies for maint.	10010 Buchanan General Fund	20000 Accounts Payable	-14.39
Food Lion Bill Pmt -Check	07/06/2022	23003	Water for Carnival	10010 Buchanan General Fund	20000 Accounts Payable	-300.72
Bill Pmt -Check	07/08/2022	23011	Water for Carnival	10010 Buchanan General Fund	20000 Accounts Payable	-256.87
Gary M John Bill Pmt -Check	06/30/2022	22987	Performance @ Buchanan Carnival 6/30/22 (Mason Creek Band)	10010 Buchanan General Fund	20000 Accounts Payable	-800.00
Gentry Locke Attorneys Bill Pmt -Check	06/30/2022	22972		10010 Buchanan General Fund	20000 Accounts Payable	-390.00
Glen Shelton Bill Pmt -Check	07/08/2022	23012	Performance @ The Buchanan Carnival on 7/8/22	10010 Buchanan General Fund	20000 Accounts Payable	-500.00
Grace Parker Bill Pmt -Check	07/08/2022	23015	Reimbursed for supplies purchased for ice cream stand	10010 Buchanan General Fund	20000 Accounts Payable	-6.54

Town of Buchanan, Virginia
Vendor Payments Made
June 9 through July 8, 2022

Type	Date	Num	Memo	Account	Split	Amount
Bill Pmt -Check	06/23/2022	22950	Bread order for Carnival (1st delivery)	10010 Buchanan General Fund	20000 Accounts Payable	-1,476.75
Bill Pmt -Check	07/04/2022	22992	Bread for Carnival	10010 Buchanan General Fund	20000 Accounts Payable	-734.50
Bill Pmt -Check	07/04/2022	22993	Bread for Carnival	10010 Buchanan General Fund	20000 Accounts Payable	-951.75
Happy Food Mart						
Bill Pmt -Check	06/15/2022	22933		10010 Buchanan General Fund	20000 Accounts Payable	-566.49
Harry L. Gleason						
Check						
Bill Pmt -Check	06/24/2022	22954	Start up change funds for carnival raffie ticket sales	10010 Buchanan General Fund	10031 Change Funds - Carnival	-50.00
Bill Pmt -Check	07/05/2022	22996	Reimburse for petro supplies for Carnival	10010 Buchanan General Fund	20000 Accounts Payable	-34.03
Hershey Ice Cream						
Bill Pmt -Check	06/23/2022	22951	Ice cream for the Carnival	10010 Buchanan General Fund	20000 Accounts Payable	-4,967.90
Bill Pmt -Check	07/06/2022	23001	Ice Cream for Buchanan Carnival	10010 Buchanan General Fund	20000 Accounts Payable	-510.00
Inboden Environmental Services, Inc.						
Bill Pmt -Check	06/15/2022	22934	Stp & wfp maint. for May 2022	10010 Buchanan General Fund	20000 Accounts Payable	-16,449.88
J L Computers Inc.						
Bill Pmt -Check	06/15/2022	22935	Website hosting etc./ New laptop purchased by ARPA	10010 Buchanan General Fund	20000 Accounts Payable	-1,398.65
James River Equipment-Ashland						
Bill Pmt -Check	06/15/2022	22936	(3) mower blades & pin fasteners	10010 Buchanan General Fund	20000 Accounts Payable	-75.90
James River Equipment-Buchanan						
Bill Pmt -Check	06/15/2022	22937	Pins for generator	10010 Buchanan General Fund	20000 Accounts Payable	-7.72
Jenny Petty						
Bill Pmt -Check	07/08/2022	23014	Reimburse for supplies for Food Stand	10010 Buchanan General Fund	20000 Accounts Payable	-54.68
Kenneth Hamblin						
Bill Pmt -Check	07/08/2022	23004	Performance @ Buchanan Carnival on 7/6/22 (Blue Connection)	10010 Buchanan General Fund	20000 Accounts Payable	-800.00
LAMAR COMPANIES						
Bill Pmt -Check	06/15/2022	22938	Billboard	10010 Buchanan General Fund	20000 Accounts Payable	-310.00
Bill Pmt -Check	06/30/2022	22973	Billboard	10010 Buchanan General Fund	20000 Accounts Payable	-310.00
Lindsey Angell						
Check	07/06/2022	23010	Winner of the Big Ticket Raffle held on 7/1/22	10010 Buchanan General Fund	5801 Carnival Operations	-250.00
Lowe's						
Bill Pmt -Check	06/30/2022	22974	Carnival light bulb protectors	10010 Buchanan General Fund	20000 Accounts Payable	-51.97
Marlon E. Scott						
Bill Pmt -Check	07/02/2022	22990	Performance @ Buchanan Carnival on 7/4/22 (The Frequency)	10010 Buchanan General Fund	20000 Accounts Payable	-950.00
Mid State Equipment						
Bill Pmt -Check	06/30/2022	22975		10010 Buchanan General Fund	20000 Accounts Payable	-188.76
Milton Sales Inc.						
Check	06/15/2022	EPAY	Carnival Zoo Dip Tickets	10010 Buchanan General Fund	5801 Carnival Operations	-710.00
Mojo Custom Sportswear LLC						
Bill Pmt -Check	06/28/2022	22958	Carnival shirts	10010 Buchanan General Fund	20000 Accounts Payable	-1,500.00
Morris Refrigeration Sales & Service, Inc						
Bill Pmt -Check	06/30/2022	22976	Repair to walk in cooler @ warehouse building	10010 Buchanan General Fund	20000 Accounts Payable	-512.00
Postmaster						
Check	06/09/2022	22916	Postage stamps	10010 Buchanan General Fund	5210 Postal Services	-400.00
Bill Pmt -Check	06/15/2022	22939	Post office box rent	10010 Buchanan General Fund	20000 Accounts Payable	-84.00
Roanoke Fruit & Produce Co						
Bill Pmt -Check	06/15/2022	22940	Potatoes for BOCO Wild	10010 Buchanan General Fund	20000 Accounts Payable	-192.00
Bill Pmt -Check	06/30/2022	22977	Potatoes for Carnival	10010 Buchanan General Fund	20000 Accounts Payable	-2,300.00
Rural Development						
Check	06/28/2022	EPAY	wsl-30-10	10010 Buchanan General Fund	95510 Principal Payments	-12,197.00
S h e n t e l						
Bill Pmt -Check	06/30/2022	22978	Drug screen for Chris Glenn	10010 Buchanan General Fund	20000 Accounts Payable	-363.58
Safety & Compliance Services						
Bill Pmt -Check	06/30/2022	22979		10010 Buchanan General Fund	20000 Accounts Payable	-50.00
Susan McCulloch						
Check	06/28/2022	22957	Start up change for Carnival	10010 Buchanan General Fund	10031 Change Funds - Carnival	-10,000.00
Check	07/04/2022	22984	Donation from Bernadette Dawson to be given out for Carnival gate prize	10010 Buchanan General Fund	5801 Carnival Operations	-500.00
Bill Pmt -Check	07/05/2022	22997	Reimbursement for mileage	10010 Buchanan General Fund	20000 Accounts Payable	-40.87

Town of Buchanan, Virginia
Vendor Payments Made
June 9 through July 8, 2022

Type	Date	Num	Memo	Account	Split	Amount
Sysco Bill Pmt -Check Tina M Kingery	06/30/2022	22980		10010 Buchanan General Fund	20000 Accounts Payable	-23,568.46
Bill Pmt -Check Town of Buchanan	07/05/2022	22998	Mileage reimbursement (Carnival)	10010 Buchanan General Fund	20000 Accounts Payable	-85.00
Check Check	06/15/2022	22920	Apply deposit 4-429-G1 (Doug Neece)	10010 Buchanan General Fund	22000 Customer Deposits	-101.00
Treasurer, Botetourt County	06/15/2022	22922	Applied water deposit 1-134-A2 (Patina Creek)	10010 Buchanan General Fund	22000 Customer Deposits	-109.00
Bill Pmt -Check USA BlueBook	06/15/2022	22941	Police Services	10010 Buchanan General Fund	20000 Accounts Payable	-2,917.00
Bill Pmt -Check Valley Restaurant Equipment	06/30/2022	22981	Supplies for water/sewer	10010 Buchanan General Fund	20000 Accounts Payable	-796.06
Bill Pmt -Check Verizon	06/21/2022	22948	Fryer for FF Stand @ Carnival	10010 Buchanan General Fund	20000 Accounts Payable	-1,650.00
Bill Pmt -Check Verizon (Southview)	06/30/2022	22982	Cell phone for Town Manager	10010 Buchanan General Fund	20000 Accounts Payable	-41.58
Bill Pmt -Check Verizon (Water Filtration)	06/30/2022	22983	650-462-734-0001-56	10010 Buchanan General Fund	20000 Accounts Payable	-50.39
Bill Pmt -Check Verizon (Water Tank)	06/15/2022	22942	653-767-895-0001-01 (WFP)	10010 Buchanan General Fund	20000 Accounts Payable	-117.74
Bill Pmt -Check Bill Pmt -Check	06/15/2022	22943	650-005-247-0001-20 (Well #1)	10010 Buchanan General Fund	20000 Accounts Payable	-166.09
Bill Pmt -Check Virginia Business Systems	06/30/2022	22984	650-491-609-0001-40	10010 Buchanan General Fund	20000 Accounts Payable	-53.35
Bill Pmt -Check Virginia Media, Inc	06/30/2022	22985	Rent on copier	10010 Buchanan General Fund	20000 Accounts Payable	-225.02
Bill Pmt -Check Bill Pmt -Check	06/15/2022	22944		10010 Buchanan General Fund	20000 Accounts Payable	-510.00
Bill Pmt -Check Virginia Municipal League	06/30/2022	22986		10010 Buchanan General Fund	20000 Accounts Payable	-675.00
Bill Pmt -Check Virginia Resource Authority	06/15/2022	22945	FY-23 Membership Dues	10010 Buchanan General Fund	20000 Accounts Payable	-835.00
Check Virginia Risk Sharing Association	07/01/2022	EPAY	WSL-30-10	10010 Buchanan General Fund	-SPLIT-	-14,841.15
Bill Pmt -Check VUPS	06/15/2022	22946	Policy P-2022-2023-VRSA-0023-1	10010 Buchanan General Fund	20000 Accounts Payable	-21,111.00
Bill Pmt -Check William Conner	06/15/2022	22947	Miss utility	10010 Buchanan General Fund	20000 Accounts Payable	-15.75
Bill Pmt -Check	07/08/2022	23013	Winner of Big Ticket Raffle @ the Carnival 7/7/2022	10010 Buchanan General Fund	20000 Accounts Payable	-250.00



At a regular meeting of the Town Council of the Town of Buchanan held at the Buchanan Town Hall on the 11th day of July 2022 beginning at 7:00 p.m.:

MEMBERS:

Craig Bryant, Mayor
Chris Witt, Vice-Mayor
James Manspile
Chris Petty
Marty Rickman

VOTE:

On motion of Councilmember _____, which carried by a vote of # - #, the following was adopted:

**A Resolution
Granting Employee Spring Bonuses**

Whereas, the Town of Buchanan Town Council is dedicated to making Buchanan a positive place to work; and

Whereas, the Town of Buchanan Employee Handbook Chapter 5.6 (Bonuses) allows the Town Manager with approval of the Town Council grant a bonus to recognize superior service to the employee; and

Whereas, Town Council is entrusted with evaluating and granting bonuses; and

Now, Therefore, Be It Resolved, by the Town of Buchanan Town Council granted \$5,100.00 in certain bonuses to employees and tip of \$300.00 to a Town contractor in July 2022.

AYES:

NAYS:

ABSENT:

APPROVED:

Mayor

ATTEST:

Town Clerk